

TEACHING & LEARNING COUNCIL MEETING AGENDA



Date: February 6, 2026 | Time: 2:00-3:30 p.m. | Location: Zoom | Recorder: Kelly White

Purpose	Guiding Principles
Regular Meeting	

Topic/Items	Category	Facilitator	Allotted Time	Key Points: Provide 50 words or less on expected outcome
<i>If using AI notetaking or recording, remind participants that recording/AI notetaking will be used before enabling this feature.</i>				
Reading of Land and Labor Acknowledgement		Volunteer	5 min	
1. Approval of minutes	<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information	Carol Burnell	5 min	Draft minutes can be found here: December Minutes January Minutes
2. Future agenda items	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Advocacy <input type="checkbox"/> Information	All	5 min	
3. Teaching & Learning Conversation	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information	Carol Burnell	20 min	What issues are coming up? What good things are happening? What do we have bandwidth and interest for?
4. Mid-Cycle Report Draft	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information	Anne Innis Elizabeth Carney	20 min	Review draft of Mid-Cycle report . Opportunity to ask questions and provide feedback.
5. Teaching and Technology group discussion	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information	Katrina Boone	20 min	

Future Agenda Items for Meetings			
Topic/Item	Category	Key Points: Provide 50 words or less on expected outcome	Facilitator
Equity Gap Analysis work		20 minutes	Anne Innis, Ashley Sears, Casey Layton
Budget Process		The role of this council and associated committees in the budget process	
Follow up on Communication Process and Online Resources		See above, also include Teams training	
InSS recommendation on priorities		Possible recommendation coming for us to consider in next year's priorities	
Generative AI Task Force		(March)	
Inviting other committees and groups to future meetings			
Guided Pathways reinstitute as a Task Force and then become a committee			
Spanish Language Curriculum (committee?)			
ISP for update (not specific policy)			
Assessment Committee			
Teaching and Technology Group (once it is reinstated)			
Global Learning – return with update on handbooks			
Data Group invite about equity data		(Spring)	Ashley Sears, Anne Innis
Co-requisites		(March)	
Upcoming Meeting Dates	Start Time	End Time	Location
March 6, 2026	2:00 p.m.	3:30 p.m.	Virtual via Zoom

Members in Attendance	Council Co-Chairs: <input type="checkbox"/> Carol Burnell <input type="checkbox"/> David Plotkin	Members: <input type="checkbox"/> Martha Bailey <input type="checkbox"/> Dustin Bare <input type="checkbox"/> Katrina Boone <input type="checkbox"/> Jennifer Bown <input type="checkbox"/> Armetta Burney <input type="checkbox"/> Jil Freeman	<input type="checkbox"/> Kari Hiatt <input type="checkbox"/> Jane Littlefield <input type="checkbox"/> Sarah Parker <input type="checkbox"/> Scot Pruyn <input type="checkbox"/> AJ Smith <input type="checkbox"/> DW Wood
	Recorder: <input type="checkbox"/> Kelly White		

Guidance for Use:

- *Agendas should be distributed and uploaded to the Shared Governance Website no less than 7 days before the meeting date*
- *For distribution it is recommended that you save and send as a PDF rather than a Word document to retain formatting (File > Export > Create PDF/XPS)*
- *Agenda naming convention:*
 - *Date (DD/MM/YY)-Council Name-Agenda*
 - *Example: 01-31-24-Council Name-Agenda.pdf*
 - *Do not use spaces, instead use dashes*
- *Be concise, Agendas will be posted publicly to encourage participation*